

PLEASE ATTACH  
A RECENT  
PHOTOGRAPH  
HERE

St Joseph's Park  
Kenilworth  
Warwickshire  
CV8 2FT

**Telephone:** 01926 514410

**email:**  
admissions@crackleyhall.co.uk  
**crackleyhall.co.uk**

## Registration Form

PLEASE USE BLOCK CAPITALS AND COMPLETE IN BLACK INK

### Child's details

Surname: \_\_\_\_\_

First names (in full): \_\_\_\_\_

Preferred first name: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender: please specify \_\_\_\_\_

Nationality: \_\_\_\_\_

First language: \_\_\_\_\_

Religious denomination, if appropriate: \_\_\_\_\_

Date of baptism, if appropriate: \_\_\_\_\_

Proposed date of admission: \_\_\_\_\_ Term: \_\_\_\_\_ Year: \_\_\_\_\_

Admission year group: \_\_\_\_\_

Parent/Guardian	Parent/Guardian	Parent/Guardian
Title: _____	_____	_____
Surname: _____	_____	_____
First name: _____	_____	_____
Relationship to child: _____	_____	_____
Parental responsibility: _____	Yes/No	Yes/No
Address: _____	_____	_____
_____	_____	_____
Postcode: _____	_____	_____
Occupation: _____	_____	_____
Marital status: _____	_____	_____
Nationality: _____	_____	_____
Home tel: _____	_____	_____
Work tel: _____	_____	_____
Mobile tel: _____	_____	_____
Email: _____	_____	_____
Fee payer: _____	Yes/No	Yes/No

*Fee accounts will be addressed to first name indicated above unless other arrangements are made with the Bursary.*

Please provide overleaf, the name(s) and current address(es) of any other person with parental responsibility (i.e. legal responsibility) for the above-named child. This agreement to the child being registered at the School is required.

Any other person with parental responsibility	Parent/Guardian	Parent/Guardian
Title:		
Surname:		
First name:		
Relationship to child:		
Parental responsibility:	Yes/No	Yes/No
Address:		
Postcode:		
Occupation:		
Marital status:		
Nationality:		
Home tel:		
Work tel:		
Mobile tel:		
Email:		
Fee payer:	Yes/No	Yes/No

Please mention here the names of any other members of the family currently attending Little Crackers Nursery, Crackley Hall, Crescent School or Princethorpe College, or registered for entry:

Name	Relationship	School

Is either parent/guardian a past pupil of Princethorpe College, Crackley Hall (St Joseph's), Abbotsford School or Crescent School?  Yes  No

If yes please circle school above and indicate  Parent 1 and/or  Parent 2 and give maiden name if appropriate:

or is there any other connection with the school?  Yes  No

Please specify:

Educational details
Current school or nursery, please complete if applicable:
Date of joining current school or nursery:
Name of Head Teacher or Nursery Manager:
Address of school or nursery:
Postcode:
Telephone number:
Email address:

## Special educational needs and disabilities (SEND) including Social, Emotional and Mental Health (SEMH)

Please provide below, information about any special circumstances affecting your child such as a medical condition, health problem, allergy, any learning difficulty, disability or special educational need, as well as any behavioural, emotional and/or social difficulty.

Please also provide us with copies of any medical/professional reports and any individual educational plans relating to the same.

The school requires this information so that we can consider what arrangements (including reasonable adjustments) the school can make in order to accommodate your child during the admissions process and should an offer of a place later be made.

(please tick as appropriate)

Does your child have additional needs?  Yes  No

Communication and interaction, e.g. Autism Spectrum, speech, language communication needs  Yes  No

Physical, medical, sensory impairment or mobility  Yes  No

SEMH – social, emotional and mental health, attention, concentration  Yes  No

Cognition and learning, eg dyslexia, dysgraphia, dyspraxia  Yes  No

Does your child have any other support needs?  Yes  No

If yes, please provide further details below, including the nature of the need and any reasonable adjustments you feel your child may need during the admissions process or further background information.

Does your child currently have an Educational Health Care Plan (EHCP) or is an application for an EHCP assessment currently pending?  Yes  No

Date of review for any current EHCP:

If your child has an EHCP, is this accompanied with funding from the local authority?  Yes  No

If yes to any of the above, the Registrar will contact you.

### Additional information

Does your child have any medical conditions? If yes, please provide details:  Yes  No

Does your child have any special dietary requirements? If yes, please provide details:  Yes  No

Does your child have any allergies? If yes, please provide details:  Yes  No

Has your family ever had contact with Children's' Family/Social Services?  Yes  No  
If yes, please provide details:

## Declaration

We request that the above-named child be registered as a prospective pupil, we attach **one passport sized photograph**, a **copy of the child's birth certificate** AND we have paid **the non-refundable Registration Fee of £75.00**.

Payment has been made by either:

- Cheque (cheques to be made payable to The Princethorpe Foundation) *or*
- BACS transfer to the account detailed below (please use reference Reg Fee plus child's first initial and surname, ie RegFee A. Person)

Bank	HSBC Bank plc
Account Name	The Princethorpe Foundation - Crackley Hall
Sort Code	40-26-04
Account Number	01318128

### By signing this Registration Form I/we understand that:

1. I/we (as the holders of parental responsibility for the above-named child) request that the above-named child be registered as a prospective pupil of the school and I/we acknowledge that registration of our child as a prospective pupil does not secure our child a place at the school but does ensure that our child will be considered for selection as a pupil at the school;
2. the school may obtain, process and hold personal data about me/us (which may include financial information provided by me/us or information contained in any court orders, petitions or proceedings) for the purpose of administering this application and admissions process
3. the school may obtain, process and hold personal data about my/our child, including special category personal data such as medical details and any information concerning my/our child's learning support needs and SEND for the purpose of administering its list of prospective pupils and administering selection procedures and ensuring the school meets legal obligations to my/our child including the school's obligations under the Equality Act 2010;
4. the school may obtain, process and hold personal data about me/us and my/our child for the purposes of seeking a confidential reference from my/our child's current educational establishment (if any) and confirmation that all fees have been paid, where applicable. I/we further acknowledge that the offer of a place will be conditional upon receipt of a satisfactory confidential reference from my/our child's current school;
5. in the event that my/our child is offered a place at the school, such an offer will be subject to the school's terms and conditions for the provision of educational services, which will bind me/us in the event (and from the moment) that I/we accept the place;
6. if my/our child is offered a place, such an offer will be subject to me/us confirming that my/our child has the right to enter, live and study in the UK and I/we confirm that I/we have enclosed with this form the required information confirming my/our child's right to enter, reside and/or study in the UK (see 'Documentation' further below);
7. I/we understand the school may, with reference to one or both of us: (i) undertake a credit check with a credit reference agency; and/or (ii) require me/us to provide the school with a bank reference and/or an up-to-date credit report (including a credit score).

### Parent/Guardian 1 (holders of Parental Responsibility):

Name in full:

Relationship to child:

Date:

Signature:

### Parent/Guardian 2 (holders of Parental Responsibility):

Name in full:

Relationship to child:

Date:

Signature:

If parents are not living together please indicate which one has custody and send a copy of the custody order with this registration form.

- Parent/Guardian 1
- Parent/Guardian 2
- Shared Care

Who is the candidate currently living with?

A copy of the current edition of the standard terms and conditions is available on request and available to download from our website, [crackleyhall.co.uk](http://crackleyhall.co.uk)

### Documentation

Please enclose/upload with this registration form:

- a copy of your child's birth certificate or current passport
- evidence of right to study in the UK (if applicable), for example, a status document or biometric residence permit

## Information for marketing purposes

How did you first hear about the school?

All information is held securely on the Foundation's database and will be processed fairly and lawfully in accordance with the General Data Protection Regulation 2018. Your data will not be shared with any third party unlawfully.

Copies of our Privacy Notices are available on request and appear on our website at [www.crackleyhall.co.uk/policies](http://www.crackleyhall.co.uk/policies).